TRANSFER CHECKLIST

UNIVERSITY ADMISSION:
- **Apply**: Apply for admission at admissions.utah.edu/apply. Application deadlines are April 1st for Fall semester, November 1st for Spring semester, and March 15th for Summer semester.
- **Pay the application fee**: The non-refundable application fee for domestic students is $45. (A $30 late fee will be required after the deadline.) Please do not send cash.
- **Request your college transcripts**: Official college transcripts must be sent to the Office of Admissions directly from ALL schools attended.
- **Applicants will be considered for admission after meeting these requirements**:
  - 30 semester credits or more of transferable coursework from a regionally accredited college or university.
  - Applicants transferring from another college or university are expected to have previously graduated from an accredited high school.
  - A cumulative GPA of 2.6 or higher is required (students who have an Associate of Arts or an Associate of Science degree may be admitted with a 2.35 GPA or higher.)
- **Review transfer course information**: General education transfer evaluation information is available at admissions.utah.edu/apply/undergraduate/transfer/guides
- **Pay the enrollment deposit**: The $150 non-refundable deposit must be paid before you can register for Orientation and will go towards your first semester's tuition. To pay, visit admissions.utah.edu/deposit/index.php
- **Meet with a business advisor**: Once you are admitted to the University of Utah and before attending Orientation call (801) 581-7853 to schedule an advising appointment.
- **Complete Orientation**: During Orientation you will receive general information, group advising will be provided and you will be able to register for courses.

DAVID ECCLES SCHOOL OF BUSINESS UPPER-DIVISION ADMISSION:
- **Apply for Upper Division admission**: Apply at undergrad.business.utah.edu/form/application-upper-division-status. Applications are accepted on a rolling basis. Students who have satisfied all of their pre-business classes are encouraged to apply for Upper Division status prior to attending the University.
  - Pre business courses can be reviewed at undergrad.business.utah.edu/page/path-business-degree
  - Approved pre-business transfer course equivalencies are located at undergrad.business.utah.edu/page/transfer-course-equivalency
- **Admission criteria**:
  - Students with all pre-business courses complete are admitted to Upper Division if his or her total and business GPAs are BOTH 3.2 or higher.
  - Students whose total and/or business GPAs fall between 3.0 and 3.19 will have their applications reviewed by the School of Business Admissions Committee.
  - Students with GPAs below 3.0 who have extenuating circumstances may be considered for admission on a case-by-case basis by committee.
- **Repeat Policy**: For students starting college Fall 2015 or after, the Eccles School Course Repeat Policy could impact your admission. For more information, please review http://undergrad.business.utah.edu/page/eccles-school-upper-division-admission-course-repeat-policy
- **Conditional Admission**: A student who has one or two pre-business courses in progress will be conditionally admitted to Upper Division if his or her total and business GPAs are BOTH 3.4 or higher. Students must successfully complete any remaining pre-business courses with a C- or better AND maintain total and business GPAs of at least 3.2 to remain in Upper Division.
- **Major Admission**: All students admitted to Upper Division are automatically assigned to the Business Administration degree program. Admission to other undergraduate majors in the David Eccles School of Business requires a separate application, prerequisite courses and subsequent review.

CONTACT INFORMATION:
Undergraduate Advising Services, Eccles School of Business
Spencer Fox Eccles Business Building, Room 1120
1655 East Campus Center Drive, Salt Lake City, Utah 84112
(801) 581-7853 | advising@eccles.utah.edu | business.utah.edu/advising

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